



MARSHALL ELEMENTARY SCHOOLS



Kid's Come First!

Benton Elementary
467 S. Ellsworth
660-886-3993
Paige Clouse, Principal

Southeast Elementary
215 E. Mitchell
660-886-2655
Rendy Maupin, Principal

Eastwood Elementary
313 E. Eastwood
660-886-7100
John Angelhow, Principal

Northwest Elementary
411 N. Benton
660-886-2993
Janine Machholz, Principal

August 30, 2011

Dear Parent/Guardian,

Help your child succeed in school – sign up for free academic assistance! This is a great opportunity to help your child in school without any cost to you. As a result of the federal No Child Left Behind (NCLB) Act, your child can receive Supplemental Educational Services to help him or her do better in school.

You can choose a program that best meets your child's needs from the list of approved Supplemental Educational Services (SES) providers in your area. The program will provide your child with instruction that is coordinated with what is being taught in school and may help improve your child's academic skills. Research from the federal government has shown that students who participated in this free program made significant gains in student achievement, and those students who participated in multiple years did even better.

The list of SES providers gives you a description of each program, qualifications of the instructors, and information about each program's effectiveness. It also indicates the programs that serve students with disabilities or limited English proficiency.

When deciding which SES provider is best for your child, you may want to ask these questions:

- When and where will the instruction take place (at school, home, a community center)?
- How often and for how many hours in total will your child receive instruction?
- What programs, by grade levels and subject areas, are available for your child?
- What type of instruction will be used (small group, one-on-one, or on the web/Internet)?
- What are the instructors' qualifications?
- Can the instruction help if your child has a disability or is learning English?

- Is transportation available to and from the location where the instruction will take place?

Please call Janine Machholz at 660-886-2993 if you have any questions about SES providers. You also may join us and talk to the SES providers on Tuesday, September 6, 2011 from 7:00PM till 8:00PM to help you decide which program is best for your child. If you would like to select a provider now, you can fill out the enclosed Provider Selection Form and send it back to your child's school. Please indicate your first, second, and third choice of providers. Provider Selection Forms are due in the school office by September 16, 2011. After you submit your form, you will receive a letter from Marshall Public Schools letting you when the SES will start.

We hope to see you at Benton Elementary School on Tuesday, September 6th between 7:00PM and 8:00PM.

Enclosed is a list of frequently asked questions with answers that should help you better understand SES.

Thank you.

Sincerely,

Erin Oligschlaeger, Director of Special Services
Janine Machholz, Northwest Elementary Principal
John Angelhow, Eastwood Elementary Principal
Rendy Maupin, Southeast Elementary Principal
Paige Clouse, Benton Elementary Principal

Enclosures: MO Approved Provider List
Provider Selection Form
SES Frequently Asked Questions

SES Letter to Parent/Guardian – Provider Selection Form

Complete the information below and **return** this form to the school office **by September 16, 2011**.

SES Letter to Parent/Guardian – Questions & Answers

Supplemental Educational Services (SES) Frequently Asked Questions and Answers

The following questions and answers may help you understand more about SES.

1. What are Supplemental Educational Services (SES)?

SES are instructional sessions offered outside the regular school day – usually before or after school, on weekends, or in the summer.

2. Who may receive SES?

The federal law states that only low-income students, those eligible for free or reduced lunch, attending a Title I building in a school improvement status are eligible for SES. If we cannot provide SES for all requests submitted, priority is given to the lowest-achieving of these students.

3. Who are the providers?

Organizations apply to the Missouri Department of Elementary and Secondary Education to be a provider on Missouri's list. After the review process, the list of approved SES providers is updated. The list of providers may change from year to year. Enclosed is a list of current SES providers serving our area with a brief summary of their services.

4. Who pays for the instruction?

The school district/LEA will pay. Each child will receive an average of 40 to 60 hours of instruction during the school year, depending on the fees charged by the provider the parents request.

5. Who decides on which SES provider my child will have?

Parents choose from the state's list of approved providers, and we try to meet your first choice. An agreement must be reached and signed by all parties – the school district, provider, and parents – before services can begin.

6. When does the tutoring begin?

It will begin as soon as possible in the first semester after the agreement is signed by all parties.

7. Are the tutoring sessions at our school?

Some may be, and some may not. That is part of the agreement between the school and the provider. If the services are provided on another site, such as a community center, library, or the provider's site, parents may be responsible for transportation.

8. How often and for how many hours will my child receive instruction?

The time will vary with different providers. On average, students will have two sessions a week with each session lasting an hour or two.

9. Can the tutors help a child who has disabilities or is learning English?

Some SES providers have instructors specially trained to work with these children, and it is noted in the provider's summary.